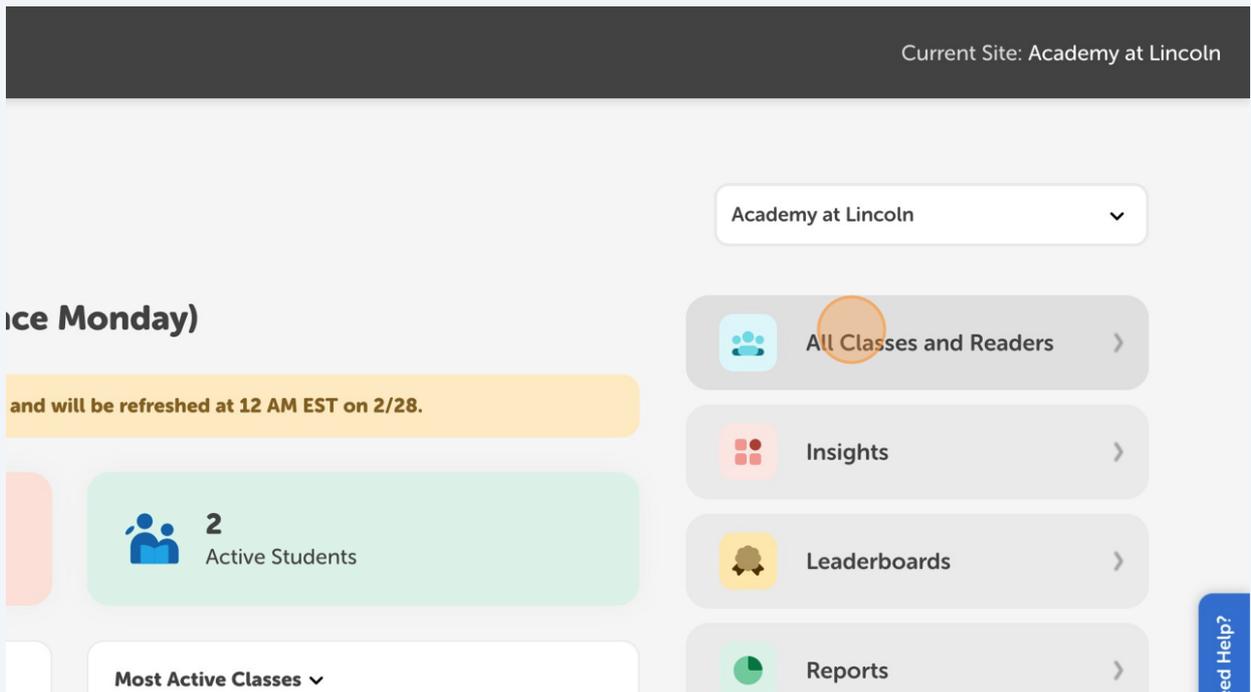


Beanstack Logging Student Minutes for GCS Reads 30 Challenges

1 Watch this [video tutorial of the steps](#) for further support.

2 Go to your Beanstack account.

3 Click "All Classes and Readers".



4 Click "Find a Student".

Current Site: Academy at Lincoln

Students

Hide Search

First Name Last Name Username

Search Clear

First

Need Help?

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5 Enter a search term in the Last Name text field.

Current Site: Acad

Students

Hide Se

First Name Last Name Username

Search Clear

Student Name	Username	Grade
Alfatih Abdalla	9675472219	8th Grade

☰ ☰ ☑

6 Click "Search".

The screenshot shows a sidebar on the left with a blue background. The top section is titled "Classes and Readers" with the subtitle "Find and log for students and classes." Below this are three sections: "Classes" (View and log for classes.), "Students" (View and log for students.), and "View Students" (View and log for students.). At the bottom of the sidebar is "Flagged Entries".

The main content area is titled "Students" and features a search form with two input fields: "First Name" and "Last Name". The "Last Name" field contains the text "williams". Below the input fields are three buttons: "Search" (highlighted with an orange circle), "Clear", and "Searching...". A white tooltip with three dots is positioned over the "Search" button.

Below the search form is a table with the following data:

Student Name	Username	Grade
Alfatih Abdalla	9675472219	8th
Barack Abdoulaye	8864395865	7th

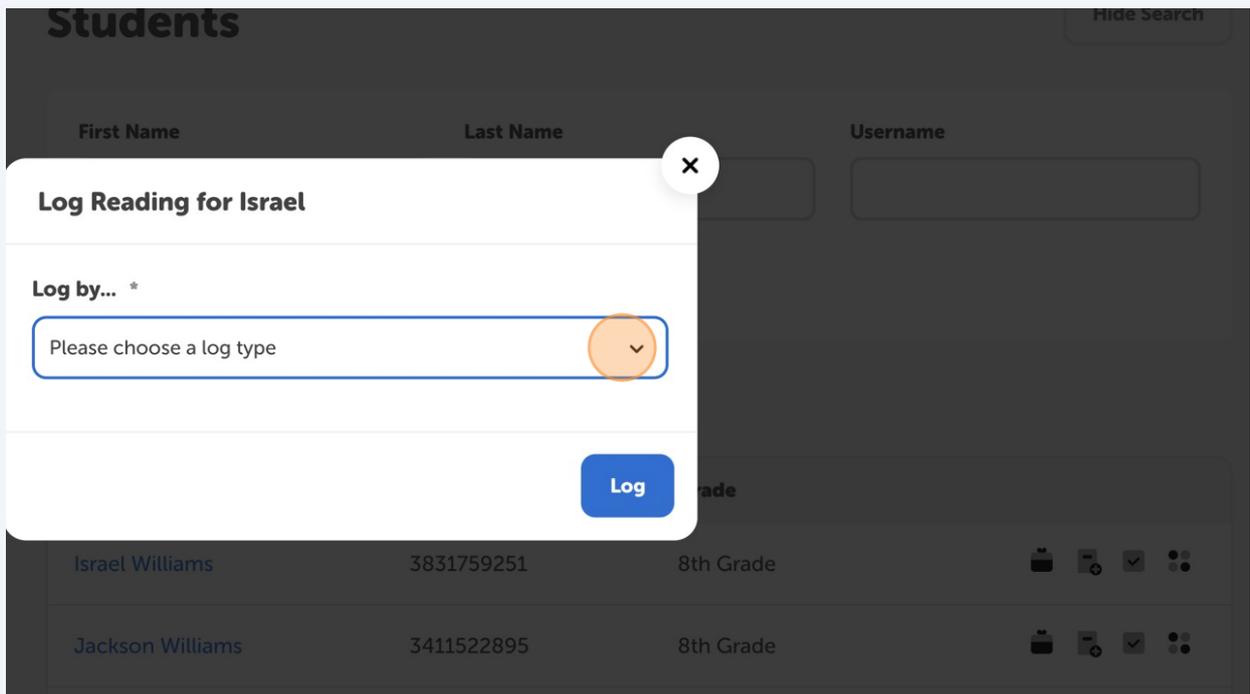
7 Find the student. Click the "Add to Log" icon (the second icon).

The screenshot shows a form for logging a student's reading. The form has a dropdown menu for "Log Type" with a tooltip over it. Below the form is a "Log" button. To the right is a table of student records.

The table contains the following data:

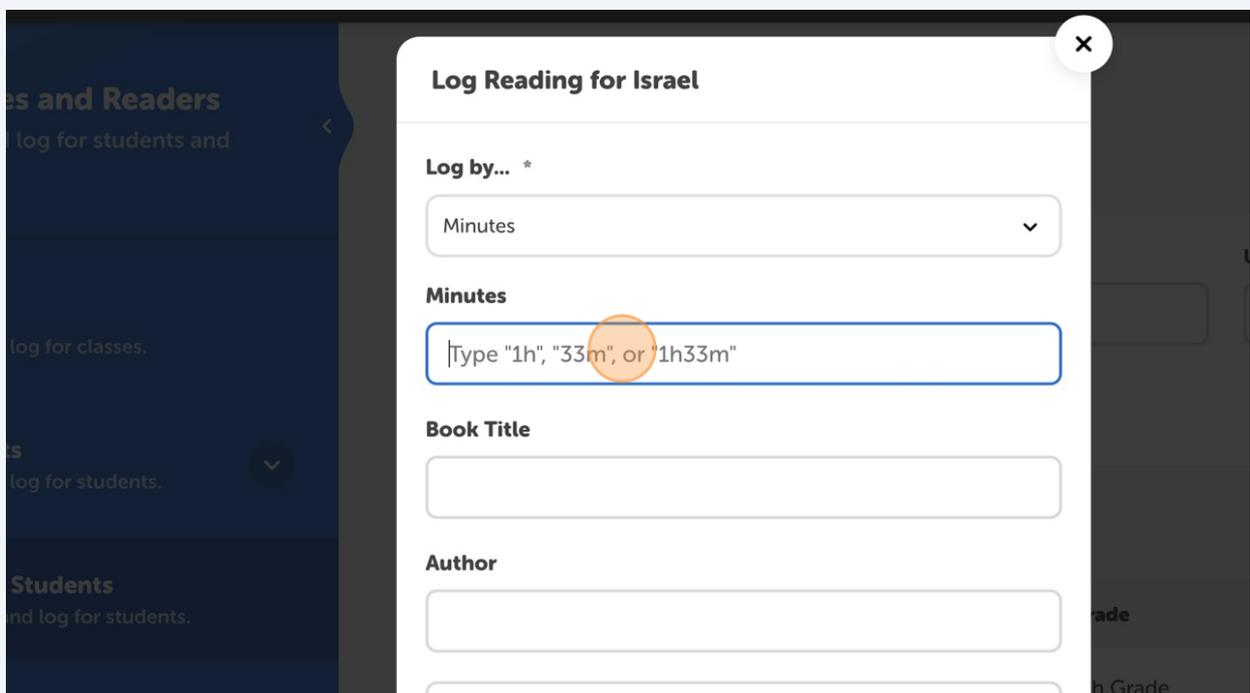
Student Name	Username	Grade	Log Type	Checkmark	More Options
Rael Williams	3831759251	8th Grade	Log Type	✓	⋮
Jackson Williams	3411522895	8th Grade	Log Type	✓	⋮
Jeffrey Williams	7739253235	8th Grade	Log Type	✓	⋮
John Williams	4839341958	5th Grade	Log Type	✓	⋮
Eric Williams	9939676375	6th Grade	Log Type	✓	⋮

8 Click the dropdown and choose Minutes.



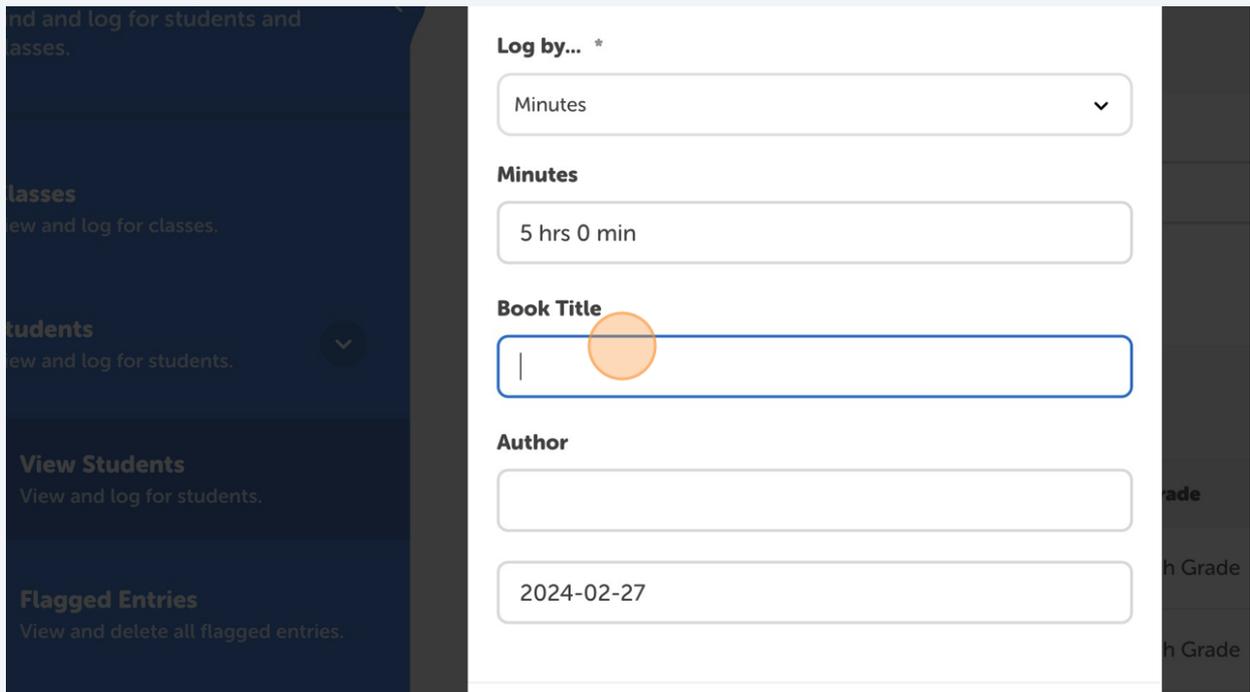
The screenshot shows a 'Log Reading for Israel' form overlaid on a 'Students' table. The form has a title bar with a close button (X). Below the title is a 'Log by...' label with an asterisk. A dropdown menu is open, showing 'Please choose a log type' with a downward arrow. A blue 'Log' button is at the bottom right of the form. The background table has columns for 'First Name', 'Last Name', and 'Username'. Two rows are visible: 'Israel Williams' with ID '3831759251' and '8th Grade', and 'Jackson Williams' with ID '3411522895' and '8th Grade'. Each row has a set of icons on the right.

9 Click in the "Minutes" text field. Enter the number of minutes to be logged.



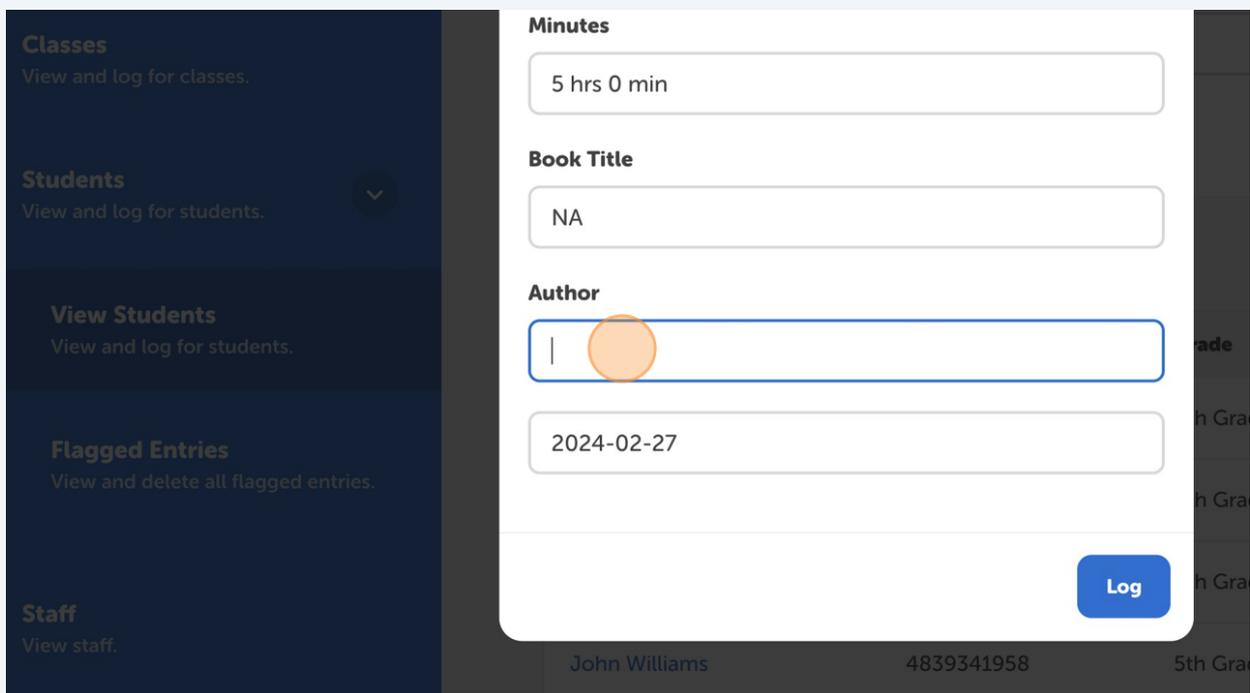
The screenshot shows the same 'Log Reading for Israel' form. The 'Log by...' dropdown is now set to 'Minutes'. Below it is a text input field for 'Minutes' with a placeholder that says 'Type "1h", "33m", or "1h33m"'. Below this are three more text input fields labeled 'Book Title', 'Author', and another unlabeled field. The background is dark and partially obscured by the form.

10 Click the "Book Title" text field. Type NA - a book title is not required.



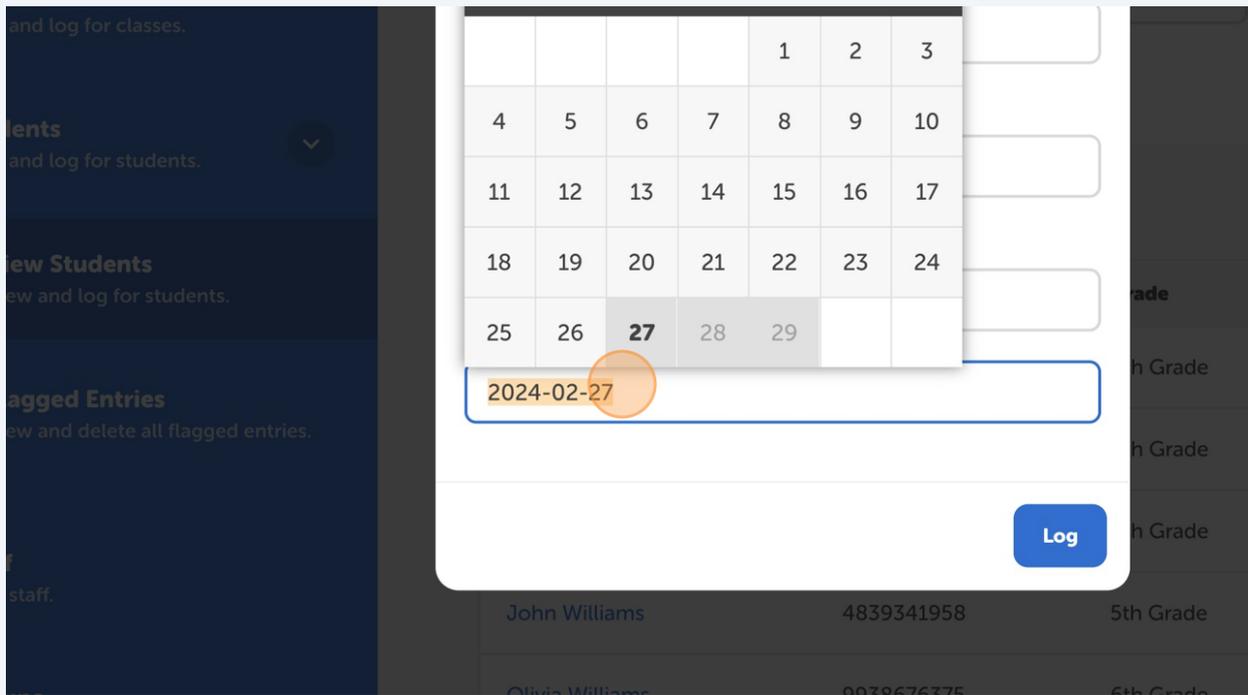
The screenshot shows a dark sidebar on the left with menu items: "Classes", "Students", "View Students", and "Flagged Entries". The main content area is a light-colored form with the following fields: "Log by..." (dropdown menu showing "Minutes"), "Minutes" (text input showing "5 hrs 0 min"), "Book Title" (text input with a blue border and an orange circle highlighting the cursor), "Author" (text input), and a date field showing "2024-02-27".

11 Click the "Author" text field. Type NA - an author name is not required.



The screenshot shows the same web form as above, but with the "Author" text input field highlighted by a blue border and an orange circle. The "Book Title" field now contains the text "NA". A blue "Log" button is visible at the bottom right of the form. Below the form, a table header is partially visible with the name "John Williams", the ID "4839341958", and "5th Gra".

12 Click the last text field. Enter a date to log the minutes on.



13 Remember that for minutes to count toward a GCS Reads 30 Challenge they must be dated during the challenge.

14 Click "Log".

A screenshot of a login form overlaid on a dark background. The form is white and contains the following elements:

- A text input field with the value "5 hrs 0 min".
- A section header "Book Title" followed by a text input field with the value "NA".
- A section header "Author" followed by a text input field with the value "NA".
- A text input field with the value "2024-03-30".
- An orange circular button.
- A blue rectangular button labeled "Log".

The background shows a table with columns for name, ID, and grade level. Visible rows include "John Williams" with ID "4839341958" and "5th Grade", and "Olivia Williams" with ID "9938636375" and "6th Grade".